

**City Board of Education
Washington Court House City Schools
Board Meeting
Monday, June 24, 2024 at 7:00 PM**

The Board of Education of the City School District of Washington Court House, Fayette County, Ohio met in regular session pursuant to the rules of section 3313.15 of the Ohio Revised Code, at 306 Highland Avenue, on Monday, June 24, 2024 at 7:00 PM and proceeded to consider business under section 3313.15 of the Ohio Revised Code.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE (Agenda Item 1)

The meeting was called to order at 7:00 PM by President Upthegrove. Mr. Upthegrove asked Greg Phipps to lead the Pledge of Allegiance.

ROLL CALL (Agenda Item 2)

Board Members Present:

Dr. Camp
Mr. Chrisman
Mrs. Downing
Mrs. Lynch
Mr. Upthegrove

Others Present:

Tom Bailey
Becky Mullins
Erica Malone
Lisa Robinson
Andrea Faulkner
Greg Phipps
Heidi Phipps
Bruce Bolden
Stephenie Starkey
Mark Starkey

ADDITIONS, DELETIONS, OR CORRECTIONS TO THE AGENDA (Agenda Item 3)

Added Addendum –

Item #7 SUPERINTENDENT’S REPORT - Dr. Bailey

Personnel Items

C. Resignations:

4. Kim Wyant – 2nd grade teacher at Cherry Hill Primary, effective August 6, 2024
5. Amy Frederick – ELA & gifted intervention specialist at Washington Middle School, effective August 2, 2024

D. Employment:

70. Alyssa Cole – 2nd grade teacher at Cherry Hill Primary, pending background checks

Athletic Items**Q. Athletic Supplemental Contact Employment:**

2. Zach Deatley – Volunteer volleyball coach
3. Zach Deatley – Volunteer football coach

Agenda Item #7 – Removed Letter D. 32. – Kim Wyant - Tutor

Agenda Item #7 – Letter F. 1. – Corrected effective date July 1, 2024

APPROVAL OF MINUTES (Agenda Item 4)

The minutes of the May 20, 2024 regular meeting were included with the agenda. President Upthegrove asked if there were any corrections, additions, or deletions to the minutes.

Motion 2024-38

Dr. Camp moved to accept the approval of the minutes.

Mr. Chrisman seconded the motion.

On roll call the members voted as follows:

Dr. Camp, yea; Mr. Chrisman, yea; Mrs. Downing, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea (5 yeas)

President Upthegrove declared the motion carried.

PUBLIC PARTICIPATION REGARDING AN AGENDA ITEM (Agenda Item 5)

None

PRESENTATIONS (Agenda Item 6)

- **Recognition of Retiree** – Greg Phipps, Athletic Director with 34 years of service
- **Legislative Liaison Report** – Zach Camp

SUPERINTENDENT'S REPORT- Dr. Bailey (Agenda Item 7)

The Superintendent recommended the approval of the following personnel items:

- A. Date Correction for Resignation:** Kellie Rummer – Educational aide, effective April 30, 2024
- B. Pay Schedule for School Security Assistant:** To be placed on column #8 of the non-certified pay schedule
- C. Resignations:**
 1. Kory Proby – Educational aide, effective May 31, 2024
 2. Nancy McDermott – Gifted coordinator, effective June 30, 2024
 3. Jessica Haines – 1st grade teacher at Cherry Hill Elementary, effective August 2, 2024
 4. Kim Wyant – 2nd grade teacher at Cherry Hill Primary, effective August 6, 2024
 5. Amy Frederick – ELA & gifted intervention specialist at Washington Middle School, effective August 2, 2024
- D. Employment:**
 1. Haley Whitt – Social studies teacher at Washington High School

2. Sarah Drees – 1st grade teacher at Cherry Hill Primary School, pending background checks
3. Bruce Bolden – School security assistant for 2024-2025
4. Lisa Massie – Van driver for 2024-2025
5. Dawn Ventry – Substitute bus driver for summer school, effective June 3, 2024
6. Dawn Ventry – Big Blue Bus worker, effective June 17, 2024
7. Blake Walker – Casual for 2023-2024 & 2024-2025 school years, effective June 24, 2025
8. Lenetta Jackson – Casual for 2023-2024 & 2024-2025, effective June 24, 2024
9. Nancy Stewart – Big Blue Bus worker and substitute cook, effective June 17, 2024
10. Katherine (Kitten) Richards – Big Blue Bus worker, effective June 17, 2024
11. Louis Reid – Big Blue Bus worker, effective June 17, 2024
12. Diane Matticks – ELL tutor
13. Shaleigh Adams – TBT leader, Washington High School
14. Shannon Bartruff – TBT leader, Washington High School
15. Shane Donnenwirth – TBT leader, Washington High School
16. Michelle Patton – TBT leader, Washington High School
17. Brandi Renick – TBT leader, Washington High School
18. Ryan Sheets – TBT leader, Washington High School
19. Jodi Adams – Tutor
20. Cheri Bailey – Tutor
21. Rachel Brobeck – Tutor
22. Kendra Ely – Tutor
23. Beth Gerber – Tutor
24. Ginger Hixson – Tutor
25. Krystal Matthews – Tutor
26. Rebecca Matthews – Tutor
27. Diane Matticks – Tutor
28. Kyle Maust – Tutor
29. Katherine Richards – Tutor
30. Leandra Thompson – Tutor
31. Natalie Waddle- Tutor
32. Kim Wyant – Tutor **(Removed from Agenda)**
33. Mandy Pelfrey – Team leader, spec. ed. Cherry Hill Primary School
34. Kendra Ely- Team leader, spec. ed. Belle Aire Intermediate School
35. Tracy Parks – Team leader, spec. ed. Washington Middle School
36. Rennea Burley – Team leader, spec. ed. Washington High School

Substitute Teachers

37. Janet Abare
38. Robert Armentrout
39. Janet Bihl

40. Ellen Businger
41. Lisa Creditt
42. Kyle Cutter
43. Kristeen D'Aurizio
44. Delite Dodds
45. Kate Downing
46. Trent Dye
47. Susan Ellis
48. Kacy Eplin
49. Kendra Hernandez
50. Krista Hott
51. Paulette Justice
52. Diane Matticks
53. Brian McCord
54. Debra Melvin
55. Debbra Minyo
56. Krista Newton
57. Kelly Pavey
58. Katie Purdin
59. Pamela Robinson
60. Glenna Rowe
61. Carli Schatmeyer
62. Trista Strong
63. Gage Summers
64. Shane Walterhouse
65. Katrina Williams
66. Lindsay Wilson
67. RaChelle Wolfe
68. Randolph Yankowski

Motion 2024-39

Mr. Chrisman moved to accept the Superintendent's report A-D68.

Dr. Camp seconded the motion.

On roll call the members voted as follows:

Mr. Chrisman, yea; Mrs. Downing, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea; Dr. Camp, yea (5 yeas)

President Upthegrove declared the motion carried.

69. Megan Camp

Motion 2024-40

Mr. Chrisman moved to accept the Superintendent's report D69.

Mrs. Lynch seconded the motion.

On roll call the members voted as follows:

Mrs. Downing, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea; Dr. Camp, abstain; Mr. Chrisman, yea

(4 yeas)

(1 abstention)

President Upthegrove declared the motion carried.

70. Alyssa Cole – 2nd grade teacher at Cherry Hill Primary, pending background checks

E. Administrator Contract:

1. Stephenie Starkey – Director of Special Education, effective August 1, 2024 – 1 year contract

F. Extended Service for 2024-2025:

1. Heidi Robertson – Literacy Coach – 15 days, effective July 1, 2024
2. Katie Montgomery – Counselor at WMS for scheduling – 3 more days
3. Hannah Chrisman – Counselor at WMS for scheduling – 3 more days

The Superintendent recommended the approval of the following instructional items:

G. Approval of Student Handbooks for Washington High School, Washington Middle School, Belle Aire Intermediate School, Cherry Hill Primary School and Cherry Hill Pre-School Program for 2024-2025– Changes, if applicable, are attached.

H. Resolution to Seek a Waiver for Career-Technical Education:

Recommendation to adopt the resolution for 7/8 grade career tech education waiver for the 2024-2025 school year as attached.

I. Student Instructional Supply Fees Waived: Effective for the 2024-2025 school year, the following list of instructional fees for all students is recommended to be waived: course fees, textbook fees, unified art fees, and classroom supply fees. This waiver by the Board of Education does **not** include the following list: use of district owned chromebooks, lost/damaged chromebooks and/or accessories, extracurricular and co-curricular student activity fees, athletic fees, field trips, lost/damaged textbooks, failed CCP courses, meals, and all past due amounts from previous school years.

J. Written Summary of Reported Incidents of Bullying for Second Semester of 2023-2024: 35 reports with 4 confirmed cases of bullying

The Superintendent recommended the approval of the following service items:

K. Contract with Soliant for SLP Telepractitioner for 2024/2025: See attachment.

L. Transportation Agreement with Parent for ESY Summer Services: See attachment.

The Superintendent recommended the approval of the following operational items:

M. Substitute Teacher Compensation: Rate of pay for a substitute teacher at \$150.00 per day, effective August 1, 2024 for the 2024- 2025 school year.

N. Cell Phone Reimbursement Schedule for 24/25: Level 1 \$63.00, Level 2 \$40.50, Level 3 \$27.00 and Level 4 \$22.50 Reimbursements will be made in 6 month increments in December and June and pro-rated as applicable. See attachment.

O. Insurance Coverage: For the period July 1, 2024 to June 30, 2025,

1. Property, fleet and liability with Ohio School Plan for \$108,749.00
2. Excess crime with Traveler's Insurance for \$3,640.00
3. Cyber liability with CFC Underwriting for \$14,470.00

The Superintendent recommended the approval of the following athletic items:

P. Service Provider Agreement with MVECA for FinalForms: See attachment.

Q. Athletic Supplemental Contract Employment:

The following personnel are recommended for employment on the Supplemental Salary Schedule for Fiscal Years 2024-2026. Pursuant to ORC 3313.53, vacant positions were posted for certificated employees and certificated non-employees and no persons applied for or accepted the positions. For the positions for which there were no qualified certificated individuals, qualified non-certificated individuals are recommended. All recommendations are pending valid pupil activity permits.

1. Molly Dye– High school assistant girls soccer coach, certificated
2. Zach Deatley – Volunteer volleyball coach
3. Zach Deatley – Volunteer football coach

Motion 2024-41

Dr. Camp moved to accept the Superintendent's report D70-Q.

Mrs. Downing seconded the motion.

On roll call the members voted as follows:

Mrs. Lynch, yea; Mr. Upthegrove, yea; Dr. Camp, yea; Mr. Chrisman, yea; Mrs. Downing, yea (5 yeas)

President Upthegrove declared the motion carried.

TREASURER'S REPORT - Mrs. Mullins (Agenda Item 8)

A. The Treasurer recommended approval of the financial reports for May 2024.

B. The Treasurer recommended acceptance of the following donations:

1. \$4.00 – Board Member Support
2. \$25.00 – Blue Lion Athletic Boosters (Concessions) – Girls Golf
3. \$50.00 – Richard & Janice Davis – In memory of Jo Ann Langdon-Big Blue Bus
4. \$50.00 – Nancy & Robert Crouse – Big Blue Bus
5. \$75.74 – Palaskas Scholarship
6. \$150.00 – Miscellaneous (Molly Dye) – Bring Change 2 Mind

7. \$200.00 – Mack – Athletics
 8. \$300.00 – Rodney & Melody Farmer – Big Blue Bus
 9. \$250.00 – Parent Fundraiser – Blue Lion Baseball
 10. \$310.00 – Heidler – Wrestling
 11. \$380.00 – Blue Lion Athletic Boosters (Concessions) - Cheerleading
 12. \$500.00 – Greg Phipps - Kyle Brown Scholarship
 13. \$1,000.00 – Allen & Patty Griffiths – Max (Red) Wilson Scholarship
 14. \$1,000.00 – Chief Steven Eric Disario Memorial Scholarship
 15. \$1,750.00 – Catherine Jean Brown Trust Scholarship
 16. \$2,000.00 – VFW Scholarship
 17. \$5,000.00 – William S. Halliday Scholarship
- C.** The Treasurer recommended acceptance of the following funds:
1. \$28,969.03 – Auditor of State – Title I – Non-Competitive School Improvement
- D.** At the request of the State Auditor, any invoice of \$3,000 or more without prior approval will need to be board approved. Therefore, the Treasurer recommended the approval of \$4,370.00 to Lawrence County Educational Service Center for resident students placed at Lawrence County Alternative School (JDC).
- E.** The Treasurer recommended the approval of final appropriations for FY24 as attached.
- F.** The Treasurer recommended the approval of temporary appropriations for FY25 as attached.

Motion 2024-42

Dr. Camp moved to accept the Treasurer's report A-F.

Mrs. Downing seconded the motion.

On roll call the members voted as follows:

Mr. Upthegrove, yea; Dr. Camp, yea; Mr. Chrisman, yea; Mrs. Downing, yea; Mrs. Lynch, yea (5 yeas)

President Upthegrove declared the motion carried.

HEARING OF THE PUBLIC (Agenda Item 9)

(No more than 3 minutes per individual).

Washington Court House City Schools welcome discussion, comments and ideas to grow the District. However, complaints about public school employees should be made through the procedure outlined in Board Policy and not in open session.

None

OLD BUSINESS (Agenda Item 10)

A. Facility updates

NEW BUSINESS (Agenda Item 11)

- A. Recommendation to Accept Proposals, Subject to the Treasurer's Approval of Contract, and to Authorize the Treasurer to Execute the Contract with Tecta America Zero Company of Huber Heights, Ohio for Central Office Roof. Cost \$487,877.00. See attachment.**
- B. Recommendation to Accept Proposals, Subject to the Treasurer's Approval of Contract, and to Authorize the Treasurer to Execute the Contract with Hauck Bros., Inc. of Springfield, Ohio for RTU Replacement at the Belle Aire Intermediate School. Cost \$278,000.00. See attachment.**

Motion 2024-43

Mr. Chrisman moved to accept the Recommendation to Accept Proposals
Dr. Camp seconded the motion.

On roll call the members voted as follows:

Dr. Camp, yea; Mr. Chrisman, yea; Mrs. Downing, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea
(5 yeas)

President Upthegrove declared the motion carried.

EXECUTIVE SESSION (Agenda Item 12)

Motion 2024-44

Dr. Camp moved to enter into executive session solely to discuss one or more of the following issues exempted from public sessions:

“Pursuant to Ohio Revised Code Section 121.22, I hereby move that the Board adjourn to executive session for the consideration of the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing.”

Mrs. Lynch seconded the motion.

On roll call the members voted as follows:

Mr. Chrisman, yea; Mrs. Downing, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea; Dr. Camp, yea
(5 yeas)

President Upthegrove declared the motion carried.

The Board entered into Executive Session at 7:58 PM
Reentered Regular Session at 8:17 PM

ADJOURNMENT (Agenda Item 13)

Motion 2024-45

Mr. Chrisman moved to adjourn the meeting.

Dr. Camp seconded the motion.

On roll call the members voted as follows:

Mrs. Downing, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea; Dr. Camp, yea; Mr. Chrisman, yea
(5 yeas)

President Upthegrove declared the meeting adjourned.

Meeting adjourned at 8:17 PM

ATTEST
President



Treasurer

